

BOROUGH OF PLYMOUTH

RESOLUTION

No. 4 of 2016

**RESOLUTION FOR THE DESTRUCTION OF BANK CHECKS, DEPOSIT SLIPS,
PAYROLL RECORDS ETC.**

RESOLVED by the Council of Plymouth Borough, Luzerne County, Pennsylvania, That

WHEREAS, by virtue of Resolution No. 4 of 2016, adopted this 9th day of February, 2016, the Borough of Plymouth declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the Borough;

NOW, THEREFORE, BE IT RESOLVED that the Council of Plymouth Borough, Luzerne County, Pennsylvania, in accordance with the above cited Municipal Records manual, hereby authorizes the disposition of the following public records:

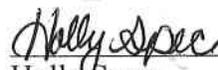
Payroll records from 2007, Time sheets from 2007, Quarterly Reports from 2007, Purchase Orders and Invoices from each month for the year 2007, Deposits from General Fund, Liquid Fuels Fund, Street Lighting Fund, Payroll Fund, Library Fund, and Tax Fund Accounts for the year 2007.



Gary Kochinski
President, Plymouth Borough Council

DATE: 2/11/16

ATTEST:



Holly Spece
Secretary, Plymouth Borough